Elkins Road Public Service District
Board of Directors' Regular Meeting
September 1, 2026

The regular monthly meeting of the Elkins Road Public Service District (ERPSD) Board of Directors was held on Tuesday, September 1, 2026.

Chair, Carey Wagner, called the meeting to order at 5:00 p.m. and led the group in the Pledge of Allegiance.

Members Present were: Chair – Carey Wagner, and Board Secretary – David Burr

Staff Present were: Office Manager - Linzy Wilson, Billing Clerk – Roe Hummel and System Operator - David Wamsley.

Phone in participants: Board Member – Wendell Grose

Unless otherwise stated all motions passed by vote 3-0.

Recognize that three (3) customers were present.

APPROVAL OF MINUTES

Minutes of August 4, 2026 Regular Monthly Meeting were presented for approval. **David Burr made a motion to approve the minutes. Carey Wagner seconded. Motion carried.**

APPROVAL OF FINANCIAL REPORTS/BILLS TO DATE

Carey Wagner presented the September Financial Report. **David Burr made a motion to approve the June Financial Report. Carey Wagner seconded. Motion carried.**

WVCORP ANNUAL MEETING & BOARD ELECTIONS

David Burr made a motion to approve Office Staff to attend the annual WVCorp Meeting held at Bridgeport Conference Center on Friday September 18th and to approve the voting credentials of Linzy Wilson. Carey Wagner seconded. Motion carried.

FIRE RATE ADJUSTMENT FOR COUNTY MEETING

Elkins Road PSD was not in attendance.

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FEMA FUNDING

Invoices collected for flood-related system repairs were again reviewed and approved for payment once FEMA funding becomes available. **David Burr made a motion to approve Carey Wagner and Linzy Wilson to proceed with any applicable funding. Carey Wagner seconded. Motion carried.** A discussion was held regarding the use of CWCR funds to pay flood repair invoices owed to Ringer's Inc and Tiger Diversified LLC as emergency relief funding is not yet available for PSD use. **David Burr made a motion to approve the use of CWCR funds to pay flood repair invoices owed to Ringer's Inc and Tiger Diversified LLC and to establish a CWCR Payback Plan. Carey Wagner seconded. Motion carried.**

QUALITY WATER

An update on the hydrant flow testing/replacement project was provided by Quality Water Services.

STATE AUDITOR APPROVAL OF 3 YEAR AUDIT CONTRACT

David Burr made a motion to approve the WV State Auditor's acceptance of the new 3-Year Audit Contract between Elkins Road PSD and Tetrick & Bartlett, PLLC. Carey Wagner seconded. Motion carried.

MAINTENANCE

Dave Wamsley presented the August System Maintenance and Mowing Reports. There were multiple leak repairs this month as well as new tap installations. Generator reports were discussed as well as preparations for Winter and any remaining system issues caused by the July 21, 2026 Flash Flooding Event in Buckhannon WV.

CHANGE NOVEMBER MONTHLY MEETING TO WEDS NOV 4, 2026

David Burr made a motion to change November's Monthly Meeting from Tuesday November 3, 2026 to Wednesday November 4, 2026 at 5PM. Carey Wagner seconded. Motion carried.

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There being no further business, **the meeting adjourned on motion made by David Burr and seconded by Carey Wagner.** Meeting adjourned at 6:10 p.m.

The next meeting will be held on Tuesday, October 6, 2026 at 5:00 p.m.

Respectfully submitted:

ERPSD Board of Directors Secretary, David Burr//LW
Attachments: Agenda
Sign In Sheet

Approved By:

Carey Wagner

Board Chair/Treasurer
Carey Wagner

Secretary
David A. Burr

Wendell Grose

Board Member
Wendell R. Grose