Elkins Road Public Service District
Board of Directors' Regular Meeting
August 4, 2026

The regular monthly meeting of the Elkins Road Public Service District (ERPSD) Board of Directors was held on Tuesday, August 4, 2026.

Chair, Carey Wagner, called the meeting to order at 5:00 p.m. and led the group in the Pledge of Allegiance.

Members Present were: Chair – Carey Wagner, and Board Member - Wendell Grose

Staff Present were: Office Manager - Linzy Wilson and System Operator - David Wamsley.

Phone in participants: Board Secretary - David Burr

Unless otherwise stated all motions passed by vote 3-0.

Recognize that three (3) customers were present.

APPROVAL OF MINUTES

Minutes of July 7, 2026 Regular Monthly Meeting were presented for approval. **Wendell Grose made a motion to approve the minutes. David Burr seconded. Motion carried.**

APPROVAL OF FINANCIAL REPORTS/BILLS TO DATE

Carey Wagner presented the August Financial Report. **David Burr made a motion to approve the June Financial Report. Wendell Grose seconded. Motion carried.**

SPECIAL MENTIONS:

Carey Wagner made a special mention of appreciation to the City of Buckhannon, the City of Hurricane, the City of Elkins and Ringer's Inc. for their assistance in helping the Elkins Road PSD locate and repair damages to our system caused by the Flash Flooding event on Tuesday July 21, 2026.

FEMA FUNDING

Invoices collected for flood-related system repairs were reviewed and approved for payment once FEMA funding becomes available. As of August 4, 2026 there has not been an official declaration for FEMA/ Emergency Relief funding made available for Public Service usage.

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KEITH CARR – EVERSON ROAD PROPOSED DEVELOPMENT

Mr. Carr discussed his plans regarding the proposed subdivision project on Everson Road. Water Rule 7.5 and/or Alternate Main Extension Agreement (Rule 7.58) are options for the proposed project. Mr. Carr detailed that there would be four (4) lots in the proposed subdivision. Mr. Carr identified Dale Bennett as the surveyor associated with the proposed development, and himself as the individual handling any agreements etc. Mr. Carr inquired about Elkins Road PSD's project engineering. He was informed that Chapman Technical Group would likely provide information on pressures and elevations of existing lines, but would not perform any design work as Elkins Road PSD is an existing client.

QUALITY WATER

An update on the hydrant flow testing/replacement project was provided by Quality Water Services.

STACEY MCDANIEL

A final update on the Elkins Road PSD GIS project was presented by Stacey McDaniel.

PALCO 2026-2028 GENERATOR MAINTENANCE CONTRACT

The 2026-2028 proposed Generator Maintenance Contract provided by PALCO Power Systems was reviewed. An assessment of generator maintenance that can be completed by Elkins Road PSD staff was completed. **Wendell Grose made a motion to decline to accept the PALCO 2026-2028 Generator Maintenance Contract. David Burr seconded. Motion carried.**

MAINTENANCE

Dave Wamsley presented the July System Maintenance and Mowing Reports. There were multiple leak repairs this month as well as new tap installations. Generator reports were discussed as well.

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There being no further business, **the meeting adjourned on motion made by David Burr and seconded by Wendell Grose.** Meeting adjourned at 6:40 p.m.

The next meeting will be held on Tuesday, September 1, 2026 at 5:00 p.m.

Respectfully submitted:

ERPSD Board of Directors Secretary, David Burr//LW
Attachments: Agenda
Sign In Sheet

Approved By:

Board Chair/Treasurer
Carey Wagner

Secretary
David A. Burr

Board Member
Wendell R. Grose

ELKINS ROAD PUBLIC SERVICE DISTRICT
Agenda

Meetin *Regular Monthly Meeting* **Start Time** *5:00 PM*

Date *Tuesday, August 4, 2026* **Place** *P.S.D. Office*
133 Fallen Road, Buckhannon

Meeting Called to Order by Chairperson 5:00 PM
Pledge of Allegiance
Roll Call Introduce Board of Directors
Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Wendell Grose
Introduce Office Staff - Office Manager- Linzy Wilson
System Operator-David Wamsley
Recognize Current Customers
Approval of Minutes - July 7, 2026 Regular Monthly Meeting **Vote**
Treasurer Report/Payment of Bills for August/bal of July Invoices **Vote**

ITEMS FOR DISCUSSION

FEMA Funding **Vote**
Discuss invoices collected for system repairs after Flash Flood
on 07/21/26. Approve Carey Wagner and Linzy Wilson to proceed
with FEMA application & submittal of request for emergency relief funding.

Keith Carr - Everson Rd Proposed Development **Vote**
Further Discuss Subdivision Project on Everson Road
Water Rule 7.5 or Alternate Main Extension Agreement Rule 7.58

Quality Water **Vote**
Update on Hydrant Replacement Project

Stacey McDaniel
GIS Project Update & Finalization

PALCO 2026-2028 Generator Maintenance Contract **Vote**
Discuss and approve 2026-2028 Generator Maintenance Contract
proposed by PALCO. Assess what maintenance can be completed
in house.

Maintenance Report
Maintenance Issues, Mowing & Weedeating
Leaks & New Tap Installations, Generators

Date & Time of September 2026 Meeting - Tuesday, Sept 1, 2026 @ 5:00 pm
Adjournment **Vote**

ELKINS ROAD PSD
REGULAR MONTHLY MEETING
TUESDAY, AUGUST 4, 2026

Sign In Sheet

Name	Address	Phone
Jimmy Wilson	133 Fallen Rd, Buckhannon	472-3008
Dave Wamsley	"	"
Abbey McDaniel	21 E Main Street, Buckhannon WV	497-6965
Wendell Gross		#
Keen Carr	30½ Cleveland Ave	304-613-9917
Carey Wagner		304-613-0230