

Elkins Road Public Service District
Board of Directors' Regular Meeting
June 2, 2026

The regular monthly meeting of the Elkins Road Public Service District (ERPSD) Board of Directors was held on Tuesday, June 2, 2026.

Chair, Carey Wagner, called the meeting to order at 5:00 p.m. and led the group in the Pledge of Allegiance.

Members Present were: Chair–Carey Wagner, Secretary-David Burr and Board Member-Wendell Grose

Staff Present were: Office Manager - Linzy Wilson and System Operator - David Wamsley.

Phone in participants: None

Unless otherwise stated all motions passed by vote 3-0.

Recognize that four (4) customers were present.

APPROVAL OF MINUTES

Minutes of May 5, 2026 Regular Monthly Meeting were presented for approval. **David Burr made a motion to approve the minutes. Wendell Grose seconded. Motion carried.**

APPROVAL OF FINANCIAL REPORTS/BILLS TO DATE

Carey Wagner presented the June Financial Report. **David Burr made a motion to approve the June Financial Report. Wendell Grose seconded. Motion carried.**

DALE BENNETT

Mr. Bennett presented information on a proposed Housing Development Project on the Everson Rd. The potential for extending water services to the proposed development was discussed. The Elkins Road PSD is to provide the needed information and documents to Mr. Bennett. A further discussion of the proposed Housing Development Project will likely need to be conducted at the July 7, 2026 regular monthly meeting.

JOEY LOUDIN DEVELOPMENT – UPPER CHILDERS RUN RD

Mr. Loudin was not in attendance.

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QUALITY WATER

An update on the Hydrant Flow Testing Project was presented by Alan and Stephanie Westfall.

WV RURAL WATER CONFERENCE AUG 9-12, 2026

The Elkins Road PSD Office staff and Board of Directors discussed pricing and attendance of the WV Rural Water Conference in August 2026. It was decided that Carey Wagner would attend the conference. **David Burr made a motion to select Carey Wagner as the Voting Delegate to represent Elkins Road PSD at the 2026 Rural Water Delegates Luncheon. Wendell Grose seconded. Motion carried.**

WVCORP FY2027 PROPOSAL

Carey Wagner presented the Fiscal Year 2027 Business Insurance Proposal from WVCorp. **David Burr made a motion to approve the Fiscal Year 2027 WVCorp Business Insurance Proposal effective 06/02/26. Wendell Grose seconded. Motion carried.**

MAINTENANCE

Dave Wamsley presented the May System Maintenance and Mowing Reports. There were multiple leak repairs this month as well as new tap installations.

AUDIT 2026-2028

Following WV State Regulations, a new 3-Year Audit Contract Proposal was discussed. **David Burr made a motion to allow Carey Wagner and Linzy Wilson to proceed with bids for the new 3-Year Audit contract. Wendell Grose seconded. Motion carried.**

BUDGET 2026-2027

Carey Wagner presented the Fiscal Year 2026-2027 Budget for review and approval. **David Burr made a motion to approve the Fiscal Year 2026-2027 Budget. Wendell Grose seconded. Motion carried.**

There being no further business, **the meeting adjourned on motion made by David Burr and seconded by Wendell Grose.** Meeting adjourned at 6:50 p.m.

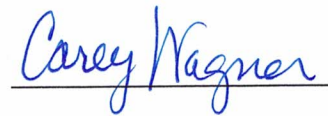
The next meeting will be held on Tuesday, July 7, 2026 at 5:00 p.m.

Respectfully submitted:

ERPSD Board of Directors Secretary, David Burr//LW

Attachments: Agenda
Sign In Sheet

Approved By:



Board Chair/Treasurer
Carey Wagner



Secretary
David A. Burr



Board Member
Wendell R. Grose

ELKINS ROAD PUBLIC SERVICE DISTRICT

Agenda

Meeting *Regular Monthly Meeting*

Start Time *5:00 PM*

Date *Tuesday, June 2, 2026*

Place *P.S.D. Office
133 Fallen Road, Buckhannon*

Meeting Called to Order by Chairperson	5:00 PM
Pledge of Allegiance	
Roll Call Introduce Board of Directors	
Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Wendell Grose	
Introduce Office Staff - Office Manager- Linzy Wilson	
System Operator-David Wamsley	
Recognize Current Customers	
Approval of Minutes - May 5, 2026 Regular Monthly Meeting	Vote
Treasurer Report/Payment of Bills for June/bal of May Invoices	Vote

ITEMS FOR DISCUSSION

Dale Bennett	Vote
Discuss Subdivision Project on Everson Road	

Joey Loudin Development - Upper Childers Run Rd	Vote
Discuss updates to East Ridge Estates	
No As-Builts provided from first project	
Low Pressure Probability	
Ammend & Extend time to assume line	

Quality Water	Vote
Update on Hydrant Flow Testing Project	

WV Rural Water Conference Aug 9-12, 2026	Vote
Discuss pricing & attendance	
Select Voting Delegate to represent ERPSD	

WVCorp FY2027 Proposal	Vote
Review & Approve WVCorp FY 2027 Proposal. Deadline for submission is 07/01/26	

Maintenance Report
Maintenance Issues
Leaks
Taps
Mowing/Weedeating

Audit 2026-2028

Permission for Carey Wagner & Linzy Wilson to proceed with bids & new 3-year audit contract. Deadline for completion is 08/01/26.

Vote

Budget 2026-2027

Approve Budget for Fiscal Year 2026-2027

Vote

Personnel

Update on New Hire Search & Scheduled Interviews

Vote

Date & Time of July 2026 Meeting - Tuesday, July 7, 2026 @ 5:00 pm

Adjournment

Vote

