

Elkins Road Public Service District
Board of Directors' Regular Meeting
March 3, 2026

The regular monthly meeting of the Elkins Road Public Service District (ERPSD) Board of Directors was held on Tuesday, March 3, 2026.

Chair, Carey Wagner, called the meeting to order at 5:00 p.m. and led the group in the Pledge of Allegiance.

Members Present were: Chair–Carey Wagner, Secretary-David Burr and Board Member-Wendell Grose

Staff Present were: Office Manager - Linzy Wilson and System Operator - David Wamsley

Phone in participants: None

Unless otherwise stated all motions passed by vote 3-0.

Recognize that four (4) customers were present.

APPROVAL OF MINUTES

Minutes of March 3, 2026 Regular Monthly Meeting were presented for approval. **David Burr made a motion to approve the minutes. Wendell Grose seconded. Motion carried.**

APPROVAL OF FINANCIAL REPORTS/BILLS TO DATE

Carey Wagner presented the March Financial Report. **Wendell Grose made a motion to approve the March Financial Report. David Burr seconded. Motion carried.**

RATE INCREASE NOTICE OF APPROVAL BY PSC

The Public Service Commission of West Virginia approved Elkins Road PSD's adoption of the City of Buckhannon's Step 1 Rate Increase, effective February 11, 2026. The Elkins Road PSD voted to accept the WV PSC's recommendation of rates. Elkin's Road PSD's new Step 1 Rates are \$51.63 for 3,000 gallons. Rates information available on elkinsroadpsd.com. The Elkins Road PSD's response to the WV PSC for a water loss report was also discussed. The required information has been collected and the response is being produced and will be submitted to the WV PSC.

Elkins Road Public Service District
Board of Directors' Regular Meeting
March 3, 2026

OUTSIDE CONTRACTORS

The Elkins Road PSD staff members and Board of Directors discussed potential options for additional outside contract labor.

MAINTENANCE

Dave Wamsley presented the March System Maintenance and Mowing Reports. There were multiple leak repairs this month. System maintenance issues were also discussed. 13 hydrants located within the Little Sand Run area were identified as needing re-tested by Quality Water Services.

There being no further business, **the meeting adjourned on motion made by David Burr and seconded by Wendell Grose.** Meeting adjourned at 5:35 p.m.


The next meeting will be held on Tuesday, April 7, 2026 at 5:00 p.m.


Respectfully submitted:

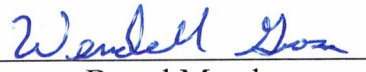
ERPSD Board of Directors Secretary, David Burr//LW

Attachments: Agenda
Sign In Sheet

Approved By:


Board Chair/Treasurer
Carey Wagner


Secretary
David A. Burr


Board Member
Wendell R. Grose

ELKINS ROAD PUBLIC SERVICE DISTRICT

Agenda

Meeting	<i>Regular Monthly Meeting</i>	Start Time	<i>5:00 PM</i>
Date	<i>Tuesday, March 3, 2026</i>	Place	<i>P.S.D. Office 133 Fallen Road, Buckhannon</i>

Meeting Called to Order by Chairperson	5:00 PM
Pledge of Allegiance	
Roll Call Introduce Board of Directors	
Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Wendell Grose	
Introduce Office Staff - Office Manager- Linzy Wilson	
System Operator-David Wamsley	
Recognize Current Customers	
Approval of Minutes - February 3, 2026 Regular Monthly Meeting	Vote
Treasurer Report/Payment of Bills for March/bal of February Invoices	Vote

ITEMS FOR DISCUSSION

Rate Increase Notice of Approval by PSC	Vote
Response to PSC Request for Water Loss	

Outside Contractors	Vote
----------------------------	-------------

Maintenance Report

- Maintenance Issues
- Leaks
- Number of Hydrants to be re-tested in the Little Sand Run Area

Reminders:

- New Billing Clerk Job Advertisement - 03/02/26 to 03/20/26
- New Billing Clerk Interviews - 03/23/26 to 04/03/26
- New Billing Clerk Start Date - 04/13/26

Date & Time of April 2026 Meeting - Tuesday, April 7, 2026 @ 5:00 pm

Adjournment	Vote
--------------------	-------------

