

# ELKINS ROAD PUBLIC SERVICE DISTRICT

## Agenda

**Meeting** *Regular Monthly Meeting*

**Start Time** *5:00 PM*

**Date** *Tuesday, Nov 4, 2025*

**Place** *P.S.D. Office  
133 Fallen Road, Buckhannon*

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Meeting Called to Order by Chairperson 5:00 PM

Pledge of Allegiance

Roll Call Introduce Board of Directors

Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Wendell Grose

Introduce Office Staff - Office Manager- Linzy Wilson; Billing Clerk - Tonia Teter;

System Operator-David Wamsley

Recognize Current Customers

Approval of Minutes -October 7, 2025 Regular Monthly Meeting **Vote**

Treasurer Report/Payment of Bills for November/bal of October Invoices **Vote**

### ITEMS FOR DISCUSSION

#### **Quality Water** **Vote**

Hydrant Flow Testing Project

#### **PSC Cyber Security Assessment Policy** **Vote**

#### **Extreme Circumstances Payment Plan Policy** **Vote**

#### **Maintenance Report**

Maintenance Issues

Winter Prep

#### **Personnel** **Vote**

Resignation of Billing Clerk

**Date & Time of December 2025 Meeting - Tuesday, December 9, 2025 @ 5:00 pm**

#### **Adjournment**

**Vote**

***Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! ☺***