

ELKINS ROAD PUBLIC SERVICE DISTRICT

Agenda

Meeting *Regular Monthly Meeting*

Start Time *5:00 PM*

Date *Tuesday, August 5, 2025*

Place *P.S.D. Office
133 Fallen Road, Buckhannon*

Meeting Called to Order by Chairperson 5:00 PM

Pledge of Allegiance

Roll Call Introduce Board of Directors

Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Wendell Grose

Introduce Office Staf - Office Manager- Linzy Wilson; Billing Clerk - Tonia Teter;

System Operator - David Wamsley

Recognize Current Customers

Approval of Minutes -July 1, 2025 Regular Monthly Meeting

Vote

Treasurer Report/Payment of Bills for August/bal of July Invoices

Vote

ITEMS FOR DISCUSSION

Chase Banking Resolutions

Vote

Remove Carolyn Douglas as signer to all accounts effective w/ retirement

Closing out Chase Safe Deposit Box

PSC Emergency Outage Communication Plan

Vote

Option 1: NexBillPay

Option 2: DialMyCalls

Maintenance Report

Maintenance Issues

Leak Repairs

Personnel

Vote

New Employee Probationary Period

Date & Time of September 2025 Meeting - Tuesday, September 2, 2025 @ 5:00 pm

Adjournment

Vote

Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! ☺)