

Elkins Road Public Service District  
Board of Directors' Regular Meeting  
June 3, 2025

The regular monthly meeting of the Elkins Road Public Service District (ERPSD) Board of Directors was held on Tuesday, June 3, 2025.

Chair, Carey Wagner, called the meeting to order at 5:00 p.m. and led the group in the Pledge of Allegiance.

Members Present were: Chair–Carey Wagner, Secretary-David Burr and Board Member-Wendell Grose

Staff Present were: Office Manager (retiring)-Carolyn Douglas; Office Manager-Linzy Wilson; Billing Clerk-Tonia Teter; System Operator-David Wamsley

Phone in participants: None

Unless otherwise stated all motions passed by vote 3-0.

Recognize that three (3) customers were present.

**APPROVAL OF MINUTES**

Minutes of May 6, 2025 Regular Monthly Meeting were presented for approval. **Wendell Grose made a motion to approve the minutes. David Burr seconded. Motion carried**

**APPROVAL OF FINANCIAL REPORTS/BILLS TO DATE**

Carey Wagner presented the Financial Report. **Wendell Grose made a motion to approve the financial report and pay the bills to date. Seconded by David Burr. Motion carried**

**APPROVAL OF BUDGET FOR 2025-2026 FISCAL YEAR**

Carey Wagner presented budget. **David Burr made a motion to approve the 2025-2026 budget. Wendell Grose seconded. Motion carried.**

**WV RURAL WATER CONFERENCE AUG 17-20, 2025**

A discussion regarding pricing and attendance of the 2025 WV Rural Water Conference was held. Carey Wagner was selected as Elkins Road PSD's representative at the Delegates Luncheon. **David Burr made a motion to approve conference pricing, attendance and Carey Wagner as our representative at the Delegates Luncheon. Wendell Grose seconded. Motion carried**

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**MAINTENANCE**

Dave Wamsley gave the June Maintenance Report.

There being no further business, **the meeting adjourned on motion made by Wendell Grose and seconded by David Burr.** Meeting adjourned at 5:15 p.m.

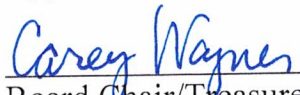
The next meeting will be held on Tuesday, July 1, 2025 at 5:00 p.m.


Respectfully submitted:

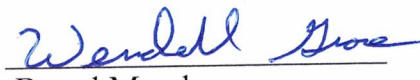
ERPSD Board of Directors Secretary, David Burr//CD

Attachments: Agenda  
Sign In Sheet

Approved By:

  
Board Chair/Treasurer  
Carey Wagner

  
Secretary  
David A. Burr

  
Board Member  
Wendell R. Grose

# ELKINS ROAD PUBLIC SERVICE DISTRICT

## Agenda

**Meeting** *Regular Monthly Meeting*

**Start Time** *5:00 PM*

**Date** *Tuesday, June 3, 2025*

**Place** *P.S.D. Office  
133 Fallen Road, Buckhannon*

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Meeting Called to Order by Chairperson

5:00 PM

Pledge of Allegiance

Roll Call Introduce Board of Directors

Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Wendell Grose

Introduce Office Staff - Office Manager, Carolyn Douglas; Billing Clerk - Linzy Wilson;

System Operator-David Wamsley

Recognize Current Customers

Approval of Minutes -May 6, 2025 Regular Monthly Meeting

**Vote**

Treasurer Report/Payment of Bills for June/bal of May Invoices

**Vote**

### ITEMS FOR DISCUSSION

**Approve Budget for 2025-2026**

After review and discussion

**Vote**

**Vote**

**WV Rural Water Conference Aug 17-20 2025**

Discuss pricing and attendance/ approve how many are going

### Maintenance Report

Maintenance Issues

**Date & Time of July 2025 Meeting - Tuesday, July 1, 2025 @ 5:00 pm**

**Adjournment**

**Vote**

*Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! ☺)*

