

ELKINS ROAD PUBLIC SERVICE DISTRICT

Agenda

Meeting *Regular Monthly Meeting*

Start Time *5:00 PM*

Date *Tuesday, July 1, 2025*

Place *P.S.D. Office
133 Fallen Road, Buckhannon*

Meeting Called to Order by Chairperson 5:00 PM

Pledge of Allegiance

Roll Call Introduce Board of Directors

Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Wendell Grose

Introduce Office Staff - Office Manager- Linzy Wilson; Billing Clerk - Tonia Teter;

System Operator- David Wamsley

Recognize Current Customers

Approval of Minutes -June 3, 2025 Regular Monthly Meeting

Vote

Treasurer Report/Payment of Bills for July/bal of June Invoices

Vote

ITEMS FOR DISCUSSION

Vote

Office Laptop Set Up

Discuss Pricing & Installation of Computer for Conference Room Use

WV Corp Renewal 2025-2026

Review and approve renewal

Vote

Maintenance Report

Maintenance Issues

Discuss Tap Installation Issues

Mowing/Weed Eating (Reports enclosed in folders)

Personnel

New Employee Update

Date & Time of August 2025 Meeting - Tuesday, August 5, 2025 @ 5:00 pm

Adjournment

Vote

Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! ☺