

Elkins Road Public Service District
Board of Directors' Regular Meeting
May 6, 2025

The regular monthly meeting of the Elkins Road Public Service District (ERPSD) Board of Directors was held on Tuesday, May 6, 2025.

Chair, Carey Wagner, called the meeting to order at 5:00 p.m. and led the group in the Pledge of Allegiance.

Members Present were: Chair–Carey Wagner, Secretary-David Burr and Board Member-Wendell Grose

Staff Present were: Office Manager-Carolyn Douglas; Billing Clerk-Linzy Wilson; System Operator-David Wamsley

Phone in participants: All – Phone in Meeting

Unless otherwise stated all motions passed by vote 3-0.

Recognize that four (4) customers were present.

APPROVAL OF MINUTES

Minutes of April 1, 2025 Regular Monthly Meeting were presented for approval. **David Burr made a motion to approve the minutes. Wendell Grose seconded. Motion carried**

APPROVAL OF FINANCIAL REPORTS/BILLS TO DATE

Carey Wagner presented the Financial Report. **David Burr made a motion to approve the financial report and pay the bills to date. Seconded by Wendell Grose. Motion carried**

WV CORP RENEWAL 2025 - 2026

David Burr made a motion to approve the 2025 – 2026 WV CoRP renewal. Seconded by Wendell Grose. Motion carried

QUALITY WATER – FLOW TESTING HYDRANT UPDATE

Alan Westfall came to the meeting and said they had completed flow testing about 24 hydrants. They had found two that will need to be worked on and several valves that had to be dug out and will need risers. But overall the hydrants were found to be working really well. He will return in July to do another update.

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MAINTENANCE

Dave Wamsley had the April Maintenance Report for the Board. City water bill is about normal this month again due to finding and repairing leaks on the system.

PERSONNEL

Carey Wagner made a motion to enter into Executive Session under WV Code 6-9A-4 at 5:25 p.m. Carey Wagner made a motion to come out of Executive Session at 6:05 p.m. **No decisions were made in executive session.**

There being no further business, **the meeting adjourned on motion made by David Burr and seconded by Wendell Grose.** Meeting adjourned at 6:10 p.m.


The next meeting will be held on Tuesday, June 3, 2025 at 5:00 p.m.


Respectfully submitted:


ERPSD Board of Directors Secretary, David Burr//CD

Attachments: Agenda
Sign In Sheet

Approved By:


Board Chair/Treasurer
Carey Wagner


Secretary
David A. Burr


Board Member
Wendell R. Grose

ELKINS ROAD PUBLIC SERVICE DISTRICT

Agenda

Meeting *Regular Monthly Meeting*

Start Time *5:00 PM*

Date *Tuesday, May 6, 2025*

Place *P.S.D. Office
133 Fallen Road, Buckhannon*

Meeting Called to Order by Chairperson

5:00 PM

Pledge of Allegiance

Roll Call Introduce Board of Directors

Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Wendell Grose

Introduce Office Staff - Office Manager, Carolyn Douglas; Billing Clerk - Linzy Wilson;

System Operator-David Wamsley

Recognize Current Customers

Approval of Minutes -April 1, 2025 Regular Monthly Meeting

Vote

Treasurer Report/Payment of Bills for May/bal of April Invoices

Vote

ITEMS FOR DISCUSSION

WV CoRP Renewal

Vote

2025-2026 Proposal for review and approval

Quality Water - Flow Testing Hydrants

Status Report

Maintenance Report

Maintenance Issues

Personnel

May require moving into Executive Session under WV Code 6-9A-4

Date & Time of June 2025 Meeting - Tuesday, June 3, 2025 @ 5:00 pm

Adjournment

Vote

Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! ☺)

