

Elkins Road Public Service District  
Board of Directors' Regular Meeting  
January 9, 2025

The regular monthly meeting of the Elkins Road Public Service District (ERPSD) Board of Directors was held on Thursday, January 9, 2025.

Chair, Carey Wagner, called the meeting to order at 5:00 p.m. and led the group in the Pledge of Allegiance.

Members Present were: Chair–Carey Wagner, Secretary-David Burr and Board Member-Wendell Grose

Staff Present were: Office Manager-Carolyn Douglas; Billing Clerk-Linzy Wilson; System Operator-David Wamsley

Phone in participants: All – Phone in Meeting

Unless otherwise stated all motions passed by vote 3-0.

Recognize that three (3) customers were present.

**APPROVAL OF MINUTES**

Minutes of December 3, 2024 Regular Monthly Meeting were presented for approval. **David Burr made a motion to approve the minutes. Carey Wagner seconded. Motion carried**

**APPROVAL OF FINANCIAL REPORTS/BILLS TO DATE**

Carey Wagner presented the Financial Report. **David Burr made a motion to approve the financial report and pay the bills to date. Seconded by Carey Wagner. Motion carried**

**QUALITY WATER – HYDRANT TESTING**

Carey Wagner gave some explanation of what this contract entails and referred to the new rules from the PSC pertaining to hydrant maintenance.

**ELECTION OF OFFICERS**

**David Burr made a motion to leave the officers positions the same. Carey Wagner seconded. Motion carried**

**APPROVAL OF 2025 HOLIDAYS**

**David Burr made a motion to approve the 2025 holidays with the revision of all day on Christmas Eve and New Years Eve. Carey Wagner seconded. Motion carried**

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MAINTENANCE

Dave Wamsley gave the December Maintenance Report. City water bill has gone down quite a bit due to the repair of several leaks.

There being no further business, **the meeting adjourned on motion made by David Burr and seconded by Carey Wagner.** Meeting adjourned at 5:13 p.m.

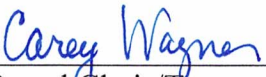
The next meeting will be held on Tuesday, February 4, 2025 at 5:00 p.m.

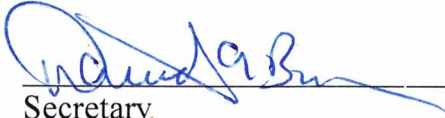
Respectfully submitted:


ERPSD Board of Directors Secretary, David Burr//CD

Attachments: Agenda  
Sign In Sheet

Approved By:

  
\_\_\_\_\_  
Board Chair/Treasurer  
Carey Wagner

  
\_\_\_\_\_  
Secretary  
David A. Burr

  
\_\_\_\_\_  
Board Member  
Wendell R. Grose

# ELKINS ROAD PUBLIC SERVICE DISTRICT

## Agenda

**Meeting** *Regular Monthly Meeting* **Start Time** *5:00 PM*  
**Date** *Thursday, January 9, 2025* **Place** *P.S.D. Office*  
*133 Fallen Road, Buckhannon*

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Meeting Called to Order by Chairperson 5:00 PM  
Pledge of Allegiance  
Roll Call Introduce Board of Directors  
Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Wendell Grose  
Introduce Office Staff - Office Manager, Carolyn Douglas; Billing Clerk - Linzy Wilson;  
System Operator-David Wamsley  
Recognize Current Customers  
Approval of Minutes -December 3, 2024 Regular Monthly Meeting **Vote**  
Treasurer Report/Payment of Bills for January/bal of December Invoices **Vote**

### ITEMS FOR DISCUSSION

**Quality Water - Hydrant Testing** **Vote**  
Signed quote from QW

**Election of Officers** **Vote**

**Approval of 2025 Holidays** **Vote**

**Maintenance Report**  
Maintenance Issues

**Date & Time of February 2025 Meeting - Tuesday, February 4, 2025 @ 5:00 pm**

**Adjournment** **Vote**

*Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! ☺*

