

Elkins Road Public Service District
Board of Directors' Regular Meeting
September 3, 2024

The regular monthly meeting of the Elkins Road Public Service District (ERPSD) Board of Directors was held on Monday, September 3, 2024.

Chair, Carey Wagner, called the meeting to order at 5:00 p.m. and led the group in the Pledge of Allegiance.

Members Present were: Chair–Carey Wagner, Secretary-David Burr and Board Member-Wendell Grose

Staff Present were: Office Manager-Carolyn Douglas; Billing Clerk-Linzy Wilson; System Operator-David Wamsley

Phone in participants: None

Unless otherwise stated all motions passed by vote 3-0.

Recognize that four (4) customers were present.

APPROVAL OF MINUTES

Minutes of August 6, 2024 Regular Monthly Meeting were presented for approval. **David Burr made a motion to approve the minutes. Wendell Grose seconded. Motion carried**

APPROVAL OF FINANCIAL REPORTS/BILLS TO DATE

Carey Wagner presented the Financial Report. **David Burr made a motion to approve the financial report and pay the bills to date. Seconded by Wendell Grose. Motion carried**

EAST RIDGE ESTATES – JOE LOUDIN

David Burr made a motion to sign the approved extension. Wendell Grose seconded. Motion carried

SAND RUN ESTATES – GREG BELCHER WITH CTG

Greg Belcher attended the meeting bringing maps and a quote as to the best way to solve the pressure problems at Ridgeview Lane and surrounding areas. After much discussion the Board decided to see if they could obtain more ARPA funds for this project. If ARPA funds are approved then they will approach IJDC to see if this qualifies for Critical Needs grant money.

REAPPOINTMENT LETTER FOR CAREY WAGNER

David Burr made a motion to approve and sign the reappointment letter for Carey Wagner. Seconded by Wendell Grose. Motion carried

Elkins Road Public Service District
Board of Directors' Regular Meeting
September 3, 2024

WVCORP ANNUAL MEETING – SEPTEMBER 20, 2024 @ 10:30 A.M.

David Burr made a motion to approve the attendance of Linzy Wilson and Carolyn Douglas. Seconded by Wendell Grose. Motion carried

LEAD AND COPPER UPDATE FILING - LINZY

Linzy told the Board that she has it all completed except for about 100 more customers to contact who didn't respond to the two mailings and phone call.

MAINTENANCE

Dave Wamsley gave the August Maintenance Report. Electric check valve at main booster was repaired by CITCO and is now working.

PERSONNEL – MAY REQUIRE ENTERING INTO EXEC SESS WV CODE 6-9A-4

David Burr made a motion to enter into Executive Session under WV Code 6-9A-4 at 6:15 p.m. Carey Wagner made a motion to come out of Executive Session at 6:45 p.m. No decisions were made during executive session. The Board did not give any increase in pay but added an additional personal day plus a little extra on the monthly insurance allowance since they do not provide insurance.

There being no further business, **the meeting adjourned on motion made by Wendall Grose and seconded by David Burr.** Meeting adjourned at 7:15 p.m.


The next meeting will be held on Tuesday, October 1, 2024 at 5:00 p.m.


Respectfully submitted:

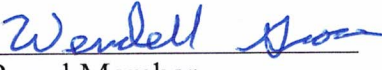
ERPSD Board of Directors Secretary, David Burr//CD

Attachments: Agenda
Sign In Sheet

Approved By:


Board Chair/Treasurer
Carey Wagner


Secretary
David A. Burr


Board Member
Wendell R. Grose

ELKINS ROAD PUBLIC SERVICE DISTRICT

Agenda

Meeting *Regular Monthly Meeting* **Start Time** *5:00 PM*
Date *Tuesday, September 3, 2024* **Place** *P.S.D. Office*
133 Fallen Road, Buckhannon

Meeting Called to Order by Chairperson 5:00 PM
Pledge of Allegiance
Roll Call Introduce Board of Directors
Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Wendell Grose
Introduce Office Staff - Office Manager, Carolyn Douglas; Billing Clerk - Linzy Wilson;
System Operator-David Wamsley
Recognize Current Customers
Approval of Minutes -August 6, 2024 Regular Monthly Meeting **Vote**
Treasurer Report/Payment of Bills for September/bal of August Invoices **Vote**

ITEMS FOR DISCUSSION

East Ridge Estates - Joe Loudin **Vote**
Sign Alt Main Line Ext Agreement which has been approved by PSC

Sand Run Estates - Greg Belcher with CTG **Vote**
Update and discussion
Recommendation

Reappointment Letter for Carey Wager **Vote**
Approve and sign

WVCoRP Annual Meeting - September 20, 2024 @ 10:30 a.m. **Vote**
Stonewall Resort - Pecan Room Approve CD and LW to attend

Lead and Copper Update Filing - Linzy
(Oct. 16, 2024)

Maintenance Report
Maintenance Issues
Fall/Winter Planning Needs

Personnel - May require entering into Exec Sess under WV Code 6-9A-4 **Vote**
Employee Reviews

October
Atlas/United Dirtworks
Region VII - GIS Update
Under Pin - Storage Building
Williams/Hicks - Quote for our part Hot Tap plus 1000" and tap for Williams/approval

Date & Time of October 2024 Meeting - Tuesday, October 1 2024 @ 5:00 pm

Adjournment **Vote**

Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! ☺)

