

Elkins Road Public Service District  
Board of Directors' Regular Meeting  
July 2, 2024

The regular monthly meeting of the Elkins Road Public Service District (ERPSD) Board of Directors was held on Monday, July 2, 2024.

Chair, Carey Wagner, called the meeting to order at 5:00 p.m. and led the group in the Pledge of Allegiance.

Members Present were: Chair-Carey Wagner, Secretary-David Burr and Board Member-Wendell Grose

Staff Present were: Office Manager-Carolyn Douglas; Billing Clerk-Linzy Wilson; System Operator-David Wamsley

Phone in participants: None

Unless otherwise stated all motions passed by vote 3-0.

Recognize that four (4) customers were present.

**APPROVAL OF MINUTES**

Minutes of June 11, 2024 Regular Monthly Meeting were presented for approval. **David Burr made a motion to approve the minutes. Wendell Grose seconded. Motion carried**

**APPROVAL OF FINANCIAL REPORTS/BILLS TO DATE**

Carey Wagner presented the Financial Report. **David Burr made a motion to approve the financial report and pay the bills to date. Seconded by Wendell Grose. Motion carried**

**ARPA – RIDGEVIEW UPDATE**

Greg Belcher came to Buckhannon to do some more studying on the Ridgeview Lane pressure problems and is taking all the information back to his office to prepare the recommendations for next meeting in August.

**JOEY LOUDIN DEVELOPMENT (EAST RIDGE ESTATES)**

Joey Loudin called the office to say he would have his paperwork ready to submit to PSC by the end of next week.

**NEW COMPUTER QUOTES**

**David Burr made a motion to approve and purchase new computers for the office. Wendell Grose seconded. Motion carried**

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**PHASE III EXTENSION PROJECT**

GIS of System – Stacey McDaniel has gone out twice with Dave and will go out again over the next several weeks. They are GPS meters as well as strategic valves.

Cary Smith with Region VII sent over a final Phase III payment Request # 29 for review and approval. **David Burr made a motion to approve Request # 29. Wendell Grose seconded. Motion carried**

**MAINTENANCE**

Dave Wamsley gave the June Maintenance Report.

Water loss remains down and mowing is going good. We are having some issues with the check valves at the Main Booster and will have to call CITCO for help.

There being no further business, **the meeting adjourned on motion made by David Burr and seconded by Wendell Grose.** Meeting adjourned at 5:45 p.m.

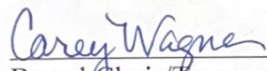
The next meeting will be held on Tuesday, August 6, 2024 at 5:00 p.m.

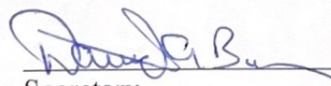
Respectfully submitted:

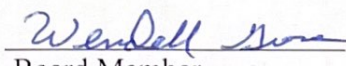
ERPSD Board of Directors Secretary, David Burr//CD

Attachments: Agenda  
Sign In Sheet

Approved By:

  
Board Chair/Treasurer  
Carey Wagner

  
Secretary  
David A. Burr

  
Board Member  
Wendell R. Grose

**ELKINS ROAD PUBLIC SERVICE DISTRICT**  
**Agenda**

**Meeting** *Regular Monthly Meeting*

**Start Time** *5:00 PM*

**Date** *Tuesday, July 2, 2024*

**Place** *P.S.D. Office  
133 Fallen Road, Buckhannon*

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Meeting Called to Order by Chairperson 5:00 PM  
Pledge of Allegiance  
Roll Call Introduce Board of Directors  
Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Wendell Grose  
Introduce Office Staff - Office Manager, Carolyn Douglas; Billing Clerk - Linzy Wilson;  
System Operator-David Wamsley  
Recognize Current Customers  
Approval of Minutes -June 11, 2024 Regular Monthly Meeting **Vote**  
Treasurer Report/Payment of Bills for July/bal of June Invoices **Vote**

**ITEMS FOR DISCUSSION**

**ARPA - Ridgeview Update**

Greg Belcher to give update

**Joe Loudin Development (East Ridge Estates)**

Update

**New Computer Quotes** **Vote**

For review/approval

**Phase III Extension Project Update** **Vote**

Project Underruns & Proposed Use  
Change Orders  
GIS of System -Agreement Signed 4/4/23

**Maintenance Report**

Maintenance Issues

**Date & Time of August 2024 Meeting - Tuesday, August 6, 2024 @ 5:00 pm**

**Adjournment**

**Vote**

*Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! 😊*

