

Elkins Road Public Service District
Board of Directors' Regular Meeting
June 11, 2024

The regular monthly meeting of the Elkins Road Public Service District (ERPSD) Board of Directors was held on Monday, June 11, 2024.

Chair, Carey Wagner, called the meeting to order at 5:00 p.m. and led the group in the Pledge of Allegiance.

Members Present were: Chair-Carey Wagner, Secretary-David Burr and Board Member-Wendell Grose

Staff Present were: Office Manager-Carolyn Douglas; Billing Clerk-Linzy Wilson Absent; System Operator-David Wamsley

Phone in participants: None

Unless otherwise stated all motions passed by vote 3-0.

Recognize that four (4) customers were present.

APPROVAL OF MINUTES

Minutes of May 7, 2024 Regular Monthly Meeting were presented for approval. **David Burr made a motion to approve the minutes. Wendell Grose seconded. Motion carried**

APPROVAL OF FINANCIAL REPORTS/BILLS TO DATE

Carey Wagner presented the Financial Report. **David Burr made a motion to approve the financial report and pay the bills to date. Seconded by Wendell Grose. Motion carried**

JOEY LOUDIN DEVELOPMENT

After some discussion and review of the changes being made to this development it was decided that as soon as Joey presents the new drawings with all the specs, an agreement would be sent to PSC for approval. **David Burr made a motion to approve sending new drawings and specs to PSC. Seconded by Wendell Grose. Motion carried**

LOUDIN'S MHP - UPDATE

All taps are in and this project is complete.

LEAD AND COPPER - UPDATE

Linzy has the new excel doc and all information has been copied into it with the help of WVRWA. She is gathering more information and hopes to be able to submit the document by the end of July or shortly thereafter.

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PHASE III EXTENSION PROJECT

GIS of System – Stacey McDaniel went out with Dave Wamsley June 11, 2024 and they have started gathering coordinates for our meters.

PSC-CYBERSECURITY EVALUATION

Received an order from PSC Case No. 24-0460-PWD-W-GI concerning cybersecurity which has to be addressed and returned by July 16, 2024.

WVRWA CONFERENCE OGLEBAY RESORT AUG 10 – 14, 2024

Wendell Grose made a motion to attend the conference this year. Seconded by David Burr. Motion carried

BUDGET 2024 – 2025

After reviewing the budget and some discussion. David Burr made a motion to approve and sign the new budget. Seconded by Wendell Grose. Motion carried

MAINTENANCE

Dave Wamsley gave the May Maintenance Report. Twelve taps were installed this month and we repaired a major leak on Kesling Mill Road.

Mowing and weed eating are going well.

There being no further business, **the meeting adjourned on motion made by David Burr and seconded by Wendell Grose.** Meeting adjourned at 6:10 p.m.

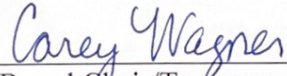
The next meeting will be held on Tuesday, July 2, 2024 at 5:00 p.m.

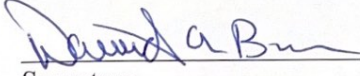
Respectfully submitted:

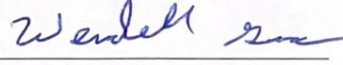
ERPSD Board of Directors Secretary, David Burr//CD

Attachments: Agenda
Sign In Sheet

Approved By:


Board Chair/Treasurer
Carey Wagner


Secretary
David A. Burr


Board Member
Wendell R. Grose

**ELKINS ROAD PUBLIC SERVICE DISTRICT
Agenda**

Meeting *Regular Monthly Meeting*

Start Time *5:00 PM*

Date *Tuesday, June 11, 2024*

Place *P.S.D. Office
133 Fallen Road, Buckhannon*

Meeting Called to Order by Chairperson 5:00 PM

Pledge of Allegiance

Roll Call Introduce Board of Directors

Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Wendell Grose

Introduce Office Staff - Office Manager, Carolyn Douglas; Billing Clerk - Linzy Wilson;

System Operator-David Wamsley

Recognize Current Customers

Approval of Minutes -May 7, 2024 Regular Monthly Meeting Vote

Treasurer Report/Payment of Bills for June/bal of May Invoices Vote

ITEMS FOR DISCUSSION

Joey Loudin Development
Update

Vote

Loudin's MHP
Update

Lead and Copper
Update

PSC-Cybersecurity Evaluation

WVRWA Conference Oglebay Resort August 10 - 14, 2024 Vote
Approve and make reservations for all attendees who wish to go

Budget 2024 - 2025 Vote
Review and approve

Phase III Extension Project Update Vote
Project Underruns & Proposed Use
Change Orders
GIS of System -Agreement Signed 4/4/23

Maintenance Report
Main Booster Check Valves
Mowing/Weed Eating (Daves paperwork has this info; copy enclosed in folders)

Date & Time of July 2024 Meeting - Tuesday, July 2, 2024 @ 5:00 pm

Adjournment Vote

Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! ☺

