

Elkins Road Public Service District
Board of Directors' Regular Meeting
May 7, 2024

The regular monthly meeting of the Elkins Road Public Service District (ERPSD) Board of Directors was held on Monday, May 7, 2024.

Chair, Carey Wagner, called the meeting to order at 5:00 p.m. and led the group in the Pledge of Allegiance.

Members Present were: Chair-Carey Wagner, Secretary-David Burr and Board Member-Wendell Grose

Staff Present were: Office Manager-Carolyn Douglas; Billing Clerk-Linzy Wilson; System Operator-David Wamsley

Phone in participants: None

Unless otherwise stated all motions passed by vote 3-0.

Recognize that four (4) customers were present.

APPROVAL OF MINUTES

Minutes of April 2 2024 Regular Monthly Meeting were presented for approval. **David Burr made a motion to approve the minutes. Wendell Grose seconded. Motion carried**

APPROVAL OF FINANCIAL REPORTS/BILLS TO DATE

Carey Wagner presented the Financial Report. **David Burr made a motion to approve the financial report and pay the bills to date. Seconded by Wendell Grose. Motion carried**

JUNE MEETING

Wendell Grose made a motion to change the June meeting from the 4th to the 11th. Seconded by David Burr. Motion carried

WV CORP RENEWAL 2024 -2025

David Burr made a motion to approve the WV CoRP Renewal for 2024 – 2025. Seconded by Wendell Grose. Motion carried

LOUDIN DEVELOPMENT – UPPER CHILDERS RUN RD

After Greg Belcher gave his findings on the pressure to Joey Loudin. Carey Wagner suggested that Joey and Greg get together and discuss the options. Then she told Joey Loudin that he could then present the new drawings to the Board for approval.

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LOUDIN MHP UPDATE

Eric Andrew email the office and told us he would be ready for the installation of the eleven meters needed to have each resident individually metered.

PHASE III EXTENSION PROJECT

Nothing new to report or update.

MAINTENANCE

Dave Wamsley gave the April Maintenance Report. Water loss continues to drop which is a good thing.

Dave gave the Board a copy of the mowing that was taken care of in April.

There being no further business, **the meeting adjourned on motion made by David Burr and seconded by Wendell Grose.** Meeting adjourned at 5:45 p.m.

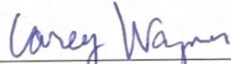
The next meeting will be held on Tuesday, June 11, 2024 at 5:00 p.m.


Respectfully submitted:

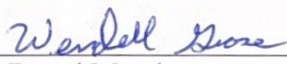
ERPSD Board of Directors Secretary, David Burr//CD

Attachments: Agenda
Sign In Sheet

Approved By:


Board Chair/Treasurer
Carey Wagner


Secretary
David A. Burr


Board Member
Wendell R. Grose

ELKINS ROAD PUBLIC SERVICE DISTRICT
Agenda

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|----------------|--------------------------------|-------------------|--|
| Meeting | <i>Regular Monthly Meeting</i> | Start Time | <i>5:00 PM</i> |
| Date | <i>Tuesday, May 7, 2024</i> | Place | <i>P.S.D. Office 133 Fallen Road, Buckhannon</i> |

Meeting Called to Order by Chairperson 5:00 PM
Pledge of Allegiance
Roll Call Introduce Board of Directors
Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Wendell Grose
Introduce Office Staff - Office Manager, Carolyn Douglas; Billing Clerk - Linzy Wilson;
System Operator-David Wamsley
Recognize Current Customers
Approval of Minutes -April 2, 2024 Regular Monthly Meeting Vote
Treasurer Report/Payment of Bills for May/bal of April Invoices Vote

ITEMS FOR DISCUSSION

June Meeting Vote
Ask to reschedule from June 4th to June 11th

WV CoRP Renewal 2024 - 2025 Vote
Review and approve renewal

Loudin Development - Upper Childers Run Rd Vote
Pressure findings & recommendations from CTG

Loudin MHP Update

Phase III Extension Project Update Vote
Project Underruns & Proposed Use
Change Orders
GIS of System -Agreement Signed 4/4/23
Progress Reports & Discussion

Maintenance Report
Maintenance Issues
Progress on mowing/weedeating
Ditch @ Main Pump Station

Date & Time of June 2024 Meeting - Tuesday, June 11, 2024 @ 5:00 pm

June Planning: Update on Storage Bldg (ramp/shelves etc); Budget 2024-2025; GIS w/R7;Lead/Copper Update

Adjournment Vote

Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! ☺

