

Elkins Road Public Service District  
Board of Directors' Regular Meeting  
February 6, 2024

The regular monthly meeting of the Elkins Road Public Service District (ERPSD) Board of Directors was held on Monday, February 6, 2024.

Chair, Carey Wagner, called the meeting to order at 5:00 p.m. and led the group in the Pledge of Allegiance.

Members Present were: Chair-Carey Wagner, Secretary-David Burr and Board Member-Wendell Grose

Staff Present were: Office Manager-Carolyn Douglas; Billing Clerk-Linzy Wilson; System Operator-David Wamsley

Phone in participants: None

Unless otherwise stated all motions passed by vote 3-0.

Recognize that four (4) customers were present.

**APPROVAL OF MINUTES**

Minutes of January 9, 2024 Regular Monthly Meeting were presented for approval. **David Burr made a motion to approve the minutes. Wendell Grose seconded. Motion carried**

**APPROVAL OF FINANCIAL REPORTS/BILLS TO DATE**

Carey Wagner presented the Financial Report. **David Burr made a motion to approve the financial report and pay the bills to date. Seconded by Wendell Grose. Motion carried**

**JOEY LOUDIN-DEVELOPMENT UPPER CHILDERS RUN RD-ADDED TODAY**

Joey Loudin brought engineering drawings of a proposed development on Upper Childers Run Rd Phase I to ask the Board what steps were needed to proceed. After some discussion it was decided that due to the elevation a pressure and flow test would need to be done. They will meet again at the next meeting after test is completed to discuss the findings before moving forward.

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**PHASE III EXTENSION PROJECT**

GIS of System – Stacey McDaniel was sick and this has been postponed until March meeting.

Greg Belcher called in to assist with any questions he could answer for the Loudin development.

Nothing to discuss on the Phase III project.

**MAINTENANCE**

Dave Wamsley gave the January Maintenance Report. The water loss came up a little due to the cold weather and busted lines but has since gone back down to where we need it.

There being no further business, **the meeting adjourned on motion made by David Burr and seconded by Wendell Grose.** Meeting adjourned at 6:00 p.m.

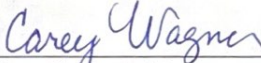
The next meeting will be held on Tuesday, March 5, 2024 at 5:00 p.m.

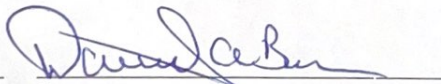
Respectfully submitted:

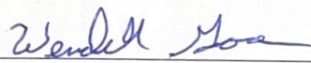
ERPSD Board of Directors Secretary, David Burr//CD

Attachments: Agenda  
Sign In Sheet

Approved By:

  
Board Chair/Treasurer  
Carey Wagner

  
Secretary  
David A. Burr

  
Board Member  
Wendell R. Grose



ELKINS ROAD PUBLIC SERVICE DISTRICT  
Agenda

Meeting *Regular Monthly Meeting* Start Time 5:00 PM  
Date *Tuesday, February 6, 2024* Place *P.S.D. Office*  
*133 Fallen Road, Buckhannon*

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Meeting Called to Order by Chairperson 5:00 PM  
Pledge of Allegiance  
Roll Call Introduce Board of Directors  
Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Wendell Grose  
Introduce Office Staff - Office Manager, Carolyn Douglas; Billing Clerk - Linzy Wilson;  
System Operator-David Wamsley  
Recognize Current Customers  
Approval of Minutes -January 9, 2024 Regular Monthly Meeting **Vote**  
Treasurer Report/Payment of Bills for February/bal of January Invoices **Vote**

ITEMS FOR DISCUSSION

*JOEY LOUIS - DEVELOPMENT  
UPPER @HOLA CRO RUN - DISCUSSION*

**Phase III Extension Project Update** **Vote**  
Project Underruns & Proposed Use  
Change Orders  
GIS of System -Agreement Signed 4/4/23  
Progress Reports & Discussion

**Maintenance Report**  
Maintenance Issues (if any)  
Maintenance/Garage/Building **Vote**  
Generators  
Gormley Booster Electric-BFD's

Date & Time of March 2024 Meeting - Tuesday, March 5, 2024 @ 5:00 pm

Adjournment **Vote**

*Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! 😊*

