

ELKINS ROAD PUBLIC SERVICE DISTRICT

Agenda

Meeting Regular Monthly Meeting

Start Time 5:00 PM

Date Tuesday, November 7, 2023

Place P.S.D. Office
133 Fallen Road, Buckhannon

Meeting Called to Order by Chairperson 5:00 PM
Pledge of Allegiance
Roll Call Introduce Board of Directors
Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Wendell Grose
Introduce Office Staff - Office Manager, Carolyn Douglas; Billing Clerk - Linzy Wilson;
System Operator-David Wamsley
Recognize Current Customers
Approval of Minutes -October 3, 2023 Regular Monthly Meeting **Vote**
Treasurer Report/Payment of Bills for November/bal of October Invoices **Vote**

ITEMS FOR DISCUSSION

1. Board of Directors - Review & Discussion

2. Hicks/Williams - Right Fork 2" Line **Vote**

- a. Discuss D. Wamsley's Meeting with Property Owners
- b. Recommendation

3. Maintenance/Garage **Vote**

- a. Foundation/Concrete Flooring
- b. Metal Building Package & Erection
- c. Review of Bids
- d. Award

4. ARPA Funding **Vote**

- a. Solicitation for Engineering Services - Ridgeview Lane
Review Solicitation Letter
Deadline for Returning - Nov. 27, 2023
Review of Interest Received - Dec. 5, 2023

5. Palco Generator - Letter of Non-Responsive of Warranty Services **Vote**

6. Phase III Extension Project Update **Vote**

- Project Underruns & Proposed Use
- Change Orders
- GIS of System -Agreement Signed 4/4/23
- Progress Reports & Discussion

7. Maintenance Report

- a. Water Loss Improvements
- b. Look Ahead/Planning for 2024

8. January Meeting - Move 1 week to January 9, 2024 **Vote**

Date & Time of December 2023 Meeting - Tuesday, December 5, 2023 @ 5:00 pm

Adjournment

Vote

Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! ☺)