

Elkins Road Public Service District  
Board of Directors' Regular Meeting  
June 6, 2023

The regular monthly meeting of the Elkins Road Public Service District (ERPSD) Board of Directors was held on Monday, June 6, 2023.

Chair, Carey Wagner, called the meeting to order at 5:00 p.m. and led the group in the Pledge of Allegiance.

Members Present were: Chair-Carey Wagner, Secretary-David Burr (by Phone) and Board Member-Wendell Grose

Staff Present were: Office Manager-Carolyn Douglas; Billing Clerk-Linzy Wilson; System Operator-David Wamsley

Unless otherwise stated all motions passed by vote 3-0.

Recognize that three (3) customers were present.

**APPROVAL OF MINUTES**

Minutes of May 2, 2023 Regular Monthly Meeting were presented for approval. **Wendell Grose made a motion to approve the minutes. David Burr seconded. Motion carried**

**APPROVAL OF FINANCIAL REPORTS/BILLS TO DATE**

Carey Wagner presented the Financial Report. **Wendell Grose made a motion to approve the financial report and pay the bills to date. Seconded by David Burr. Motion carried**

**2023 – 2024 BUDGET**

Carey Wagner presented the Budget for 2023 – 2024 for review and approval. **David Burr made a motion to approve the new budget. Wendell Grose seconded. Motion carried**

**WVRWA – WATER ON THE MOUNTAIN CONFERENCE 2023**

Carey Wagner ask for a motion to approve everyone attending plus appointing a voting delegate and alternate. **Wendell Grose made a motion to approve attending the conference and appointing a voting delegate and alternate. David Burr seconded. Motion carried**

**UPDATE ON LEAD SURVEYS**

Linzy Wilson gave an update to the Board on how many surveys we had back and how many we are going to have to start calling soon.

Elkins Road Public Service District  
Board of Directors' Regular Meeting  
June 6, 2023

**PHASE III EXTENSION PROJECT UPDATES**

No updates or paperwork were presented at this meeting.

**MAINTENANCE**

Dave Wamsley gave the May Maintenance Report. Our water average still continues to be extremely high per day even with the repair of the hole in the Gormley Tank. Filling of swimming pools this month has made it hard to determine how much that repair helped with our water loss. We continue to try and locate leaks on the system to help alleviate the water loss and bring down our City water bill.

There being no further business, **the meeting adjourned on motion made by Dave Burr and seconded by Wendell Grose.** Meeting adjourned at 5:45 p.m.

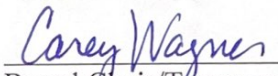
The next meeting will be held on Tuesday, July 11, 2023 at 5:00 p.m.

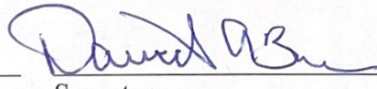
Respectfully submitted:

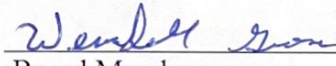
ERPSD Board of Directors Secretary, David Burr//CD

Attachments: Agenda  
Sign In Sheet

Approved By:

  
Board Chair/Treasurer  
Carey Wagner

  
Secretary  
David A. Burr

  
Board Member  
Wendell R. Grose

**ELKINS ROAD PUBLIC SERVICE DISTRICT  
Agenda**

<b>Meeting</b>	<i>Regular Monthly Meeting</i>	<b>Start Time</b>	<i>5:00 PM</i>
<b>Date</b>	<i>Tuesday, June 6, 2023</i>	<b>Place</b>	<i>P.S.D. Office 133 Fallen Road, Buckhannon</i>

---

Meeting Called to Order by Chairperson 5:00 PM  
Pledge of Allegiance  
Roll Call Introduce Board of Directors  
Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Wendell Grose  
Introduce Office Staff - Office Manager, Carolyn Douglas; Billing Clerk - Linzy Wilson;  
System Operator-David Wamsley  
Recognize Current Customers  
Approval of Minutes -May 2, 2023 Regular Monthly Meeting **Vote**  
Treasurer Report/Payment of Bills for June/bal of May Invoices **Vote**

**ITEMS FOR DISCUSSION**

**2023 - 2024 Budget** **Vote**  
Review and approval

**WVRWA - Water on the Mountain Conference 2023** **Vote**  
Oglebay Resort - August 12 - 16, 2023

**Update on Lead Surveys**

**Phase III Extension Project Update** **Vote**  
Project Underruns & Proposed Use  
Change Orders  
GIS of System - Agreement 4/4/23

**Maintenance Report**  
Leak Detection Progress  
Summer Maintenance Report

**Date & Time of July 2023 Meeting - Tuesday, July 11, 2023 @ 5:00 pm**

**Adjournment** **Vote**

*Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! ☺)*

